

Environmental Management Policy

Commitment to Sustainability

The Fedcap Group is committed to managing environmental impact as an integral part of our operations. It is always our policy to assure the environmental integrity of our processes and facilities as well as through the delivery of our programs and services. We will do so by adhering to the following principles:

1. Use of management systems, programs, and procedures specifically designed to minimize the use of energy, water, and the generation of waste.
2. Complying with all applicable environmental legislation and sustainability commitments.
3. Seeking opportunities to improve our environmental performance by establishing objectives and targets, measuring progress, and reporting our results; including but not limited to energy and water consumption.
4. Optimizing our physical footprint through a reduction in administrative square footage and increased energy efficiency.
5. Reducing consumption and promoting recycling of electronic equipment.
6. We will promote environmental responsibility among our employees, by providing the necessary training and support to enable them to implement this policy; and continuing to invest in technologies that provide alternatives to business travel.
7. We will promote environmental responsibility among our suppliers, by informing them of our environmental policy and adopting a procurement program which considers the environmental impact of products and services and supports the purchase of sustainable products.
8. We will promote environmental responsibility among our customers, by informing them of our sustainable services and promoting best practices.

Total Facilities Management: The Green Cleaning Program

One of The Fedcap Group's subsidiaries, Fedcap Rehabilitation Services, Inc., operates large scale janitorial and maintenance contracts under its Total Facilities Management business, where we have a direct impact on the environment and employ the Green Cleaning Program. The objectives of the Green Cleaning Program are to make certain that current operation practices adhere to program requirements and best practices that can lead to more environmentally friendly and ecologically responsible decisions and lifestyles, and that optimal results are achieved. These results include but are not limited to:

- Waste reduction

- Pollution reduction
- Safe working environment
- Improved efficiency and productivity
- Reduction or elimination of accidents
- Operation overall cost reduction
- Increased tenant and customer satisfaction
- Education of stakeholders at all levels of the organization

Total Facilities Management: Cleaning Industry Management Standard (CIMS) – Green Building (GB) Certification with Honors

CIMS-GB certification demonstrates that Fedcap Rehabilitation Services, Inc. has undergone a comprehensive assessment by an independent, accredited CIMS-GB assessor, **ISSA**, and has successfully demonstrated a commitment to the delivery of environmentally preferable services that are designed to meet customer needs and expectations. By implementing the CIMS-GB principles into the organization's operations where requested, Fedcap Rehabilitation Services, Inc. has established its capability to provide green cleaning services and assist customers in achieving points under the LEED-Existing Buildings: Operations and Maintenance (LEED-EBOM) Green Building Rating System.

Document Control

This policy document will be reviewed at least annually to respond to any changes. The Fedcap Group reserves the right to amend this document at any time.